Current Program Change Proposal Form

For Majors, Minors, and Concentrations

Drake University

College of Arts & Sciences

**Proposal Submitted to Dean’s Office for Cabinet/A&S Council Review (via Jennifer Cooper)**

Current Program Name (as appears in the catalog)

Proposed program name (if to be changed)

Explain the rationale and purpose of the proposed change. (Areas to address may include: alignment to Drake’s Mission, market demand, unique aspects of program, cross-disciplinary opportunities, reference to comparable programs/institutions, rationale for discontinuation, etc.)

Provide a brief overview of program logistics including start date, footprint, and admission (if applicable). Note that Fall changes require review in February and Spring changes require review in August.

* Proposed program start date
* Program length (duration)
* Program total credit hours
* Admission criteria and process

What other impacts may be associated with this new or changed program (e.g., relationships among faculty and staff, workload expectations, competition for resources/space, specialized accreditation requirements)?

Please describe the educational objectives

Curriculum requirements:

* Include a copy of the current requirements below (to be found on the Drake Catalog)
* Updated program overview and requirements (use the template below). Include all continuing requirements as well as changes.
* Describe the curriculum requirements for completion of the degree programs, with clear identification of required and elective courses. Indicate what classes will be allowed for electives (important for the degree audit).
* Identify any new courses to be developed.
* Outline the potential ramifications/impact of the curriculum on delivery of other undergraduate/graduate programs, delivery of the Drake Curriculum, or support needs (e.g., Academic Success, online programming, community engaged learning, Drake International).

**PROGRAM OVERVIEW**

Description

**DEGREE REQUIREMENTS**

|  |  |
| --- | --- |
| **Course** | **Credits** |
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|  |  |
| TOTAL  |  |

**Resources**

Describe any faculty, space, library, or information technology resources needed for the change.